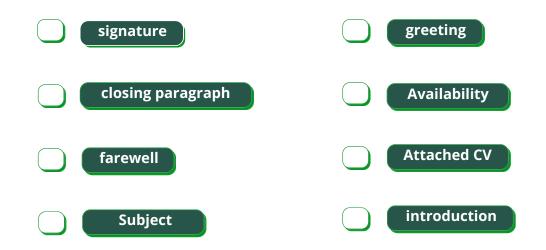
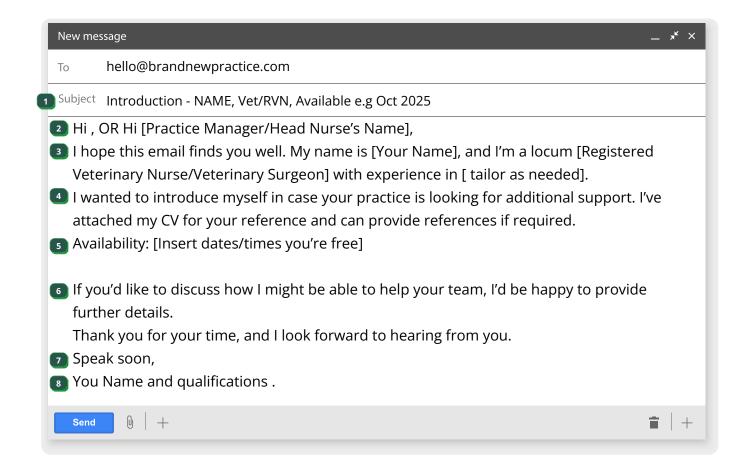
Introduction to a new practice



Look at the email below. Write the numbers next to the labels.







Top tips:

- 1) Leave your rate out of the first email, prompting practices to respond.
- **2)** Sign off with speak soon to remain professional and friendly but offering more chance of a response.